



The University of Arizona
Department of Campus Recreation
Sport Clubs Program
Event Registration Form

This form must be accompanied by:
\* Roster of club members attending/participating in event with ID Number, name, and phone number.
\* List of coaches/instructors or advisors attending event with their address and phone number.
\* When appropriate please attach trip itinerary.

Club Name: \_\_\_\_\_ Club Representative: \_\_\_\_\_

Name of Event: \_\_\_\_\_ Event Location: \_\_\_\_\_

Date of Event(s): \_\_\_\_\_ Time of Events: \_\_\_\_\_

Class Excuses Needed? Yes No Beginning: \_\_\_\_\_ Ending: \_\_\_\_\_
Dates and time class excuses should encompass

Description of Activity: \_\_\_\_\_

Opponent(s): \_\_\_\_\_

If traveling complete the following:

Destination: \_\_\_\_\_ Local Contact: \_\_\_\_\_
Departure Date/Time: \_\_\_\_\_ Address: \_\_\_\_\_
Return Date/Time: \_\_\_\_\_ Phone: \_\_\_\_\_

Overnight Lodging:

Date: \_\_\_\_\_ Location: City/State: \_\_\_\_\_ Phone: \_\_\_\_\_
Date: \_\_\_\_\_ Location: City/State: \_\_\_\_\_ Phone: \_\_\_\_\_
Date: \_\_\_\_\_ Location: City/State: \_\_\_\_\_ Phone: \_\_\_\_\_

Transportation:
Private Vehicle; Drivers: \_\_\_\_\_
Rental Vehicle- Rental Company: \_\_\_\_\_ Drivers: \_\_\_\_\_

HOV Training is required for all individuals who will be driving High Occupancy Vehicles. Certificates of training for each driver must be on file with the Department of Campus Recreation.

Commercial Carrier-Airline: \_\_\_\_\_

Flight Information: \_\_\_\_\_

Anticipated Expenditures: Transportation \$ \_\_\_\_\_ Lodging \$ \_\_\_\_\_ Misc. \$ \_\_\_\_\_

Approval Signatures:

Club Director: \_\_\_\_\_
(Please Print Name) Signature Date

Club Representative: \_\_\_\_\_
(Please Print Name) Signature Date

FOR OFFICE USE ONLY
Date Received: \_\_\_\_\_ Received By: \_\_\_\_\_ Approved: \_\_\_\_\_