



The University of Arizona®  
Department of Campus Recreation  
*A Health & Wellness Unit*

## Campus Recreation Program Fee Refund Policy

### 1.0 General Information

The Student Recreation Center (SRC) opened in August of 1990. While students voted via a student referendum in 1985 to fund construction of the facility by paying a \$25.00 per semester fee, no provision was made to fund the recreational programs that operate in the facility.

A referendum for a Campus program fee that is continuous and refundable, with CPI (Consumer Price Index) increases annually was presented to the students to vote on during the student elections held March 6 & 7, 2002. The students approved the referendum and the University began collecting a \$3.00 fee in August 2002.

The per term refundable program fee will support recreational programs, campus recreation student wage increases, sport clubs and facility needs of the Department of Campus Recreation.

### 2.0 Process For Requesting A Refund

- 2.1 Students may request a refund for the program fee through Campus Recreation. Refund requests must be in writing and postmarked **before the 1<sup>st</sup> day of class of the term**. The information submitted must include the student's name, student ID number and mailing address.

- 2.2 The Campus Recreation Program Fee Refund form is available via fax, mail or may be picked up at the Business Office located on the 2<sup>nd</sup> floor (1400 E. 6<sup>th</sup> Street). The completed refund form can be dropped off, mailed in or faxed **before the 1<sup>st</sup> day of class of the term.**

The form may be sent to:

The University of Arizona  
Department of Campus Recreation  
Refund Requests  
P.O. Box 210117  
Tucson, AZ 85721-0117

Fax: (520) 621-9973

- 2.3 Students receiving a refund will have the fee refunded to their Bursar's account. This refund will be available to the student at the discretion of the Bursar's office.

### 3.0 Refund Process Addendum

If you receive a refund and then decide to sign up for any programs (activity and/or pass) during the current term, a payment of the \$3.42 Program Fee plus a \$9.00 Processing Fee is required at the time you purchase the activity and/or pass.