



*The University of Arizona*  
*Department of Campus Recreation*  
*A Health & Wellness Unit*



## ***Recreation Center Bond Retirement Fee Waiver Policies***

*Updated March 2003*

### **1.0 General Information**

#### **1.1 Definitions**

##### **1.1.1 Semester**

The fall and spring semester start dates are dictated by The University of Arizona. For purposes of this policy, the fall semester ends on the first day of spring semester. The spring semester ends on the Monday after May commencement. The summer semester begins the Monday after May commencement and ends on the first day of classes of the fall semester as set by The University. There are *three* semesters in each year. There are two terms for the summer semester, which requires two separate forms for each term.

##### **1.1.2 "Recreation Center Bond Retirement Fee"**

The "Recreation Center Bond Retirement Fee" is assessed to all University of Arizona students enrolled in 4 or more units in the fall or spring semesters or 3 or more units during the summer semesters. It is an automatic, bricks and mortar fee and not a membership or user fee. All students regardless of their use of Campus Recreation facilities or programs pay this fee.

### **2.0 Request for Waiver**

#### **2.1 Students may request the "Recreation Center Bond Retirement Fee" be waived. Waivers will be granted for the following reasons:**

##### **2.1.1 Dissertation/Thesis work outside of Tucson, Arizona**

Students enrolled in dissertation or thesis units *only (all units for the semester are dissertation or thesis)* AND who do not reside in Tucson, Arizona or within 25 miles of campus are eligible for a "Recreation Center Bond Retirement Fee" waiver.

##### **2.1.2 Intern work outside of Tucson, Arizona**

Students enrolled in intern units *only (all units for the semester are internship)* AND whose internship is not in Tucson, Arizona or within 25 miles of campus are eligible for a "Recreation Center Bond Retirement Fee" waiver.

##### **2.1.3 Off Main-campus units outside of Tucson, Arizona**

Students' enrolled in classes that are entirely off the main campus (*all units for the semester are off campus*) or not within 25 miles of campus are eligible for a "Recreation Center Bond Retirement Fee" waiver.

## **2.2 Process for requesting a waiver.**

### **2.2.1 One waiver per semester**

A separate waiver must be obtained and turned in for each semester.

### **2.2.2 Timeline**

Waivers must be turned in to the Campus Recreation Business Office no later than one full semester after the semester for which the waiver is being requested. For example: A waiver request for the fall semester must be turned in by the first day of the summer semester. Requests made after this time will be denied. The post-mark on mail-in waiver requests will be the date used to determine the date of submission.

### **2.2.3 Obtaining a waiver**

Waivers can be obtained from the Campus Recreation Business Office or the Campus Recreation web page (membership section) located at <http://CampusRec.arizona.edu>.

### **2.2.4 Waiver Completion**

Waivers must be legible and entirely completed. Waivers missing information or signatures will be denied.

### **2.2.5 Waiver Submission**

Waivers (hard copy) must be submitted to the Campus Recreation Business Office. Waivers can be dropped off, mailed in or faxed in to the office. Mail-in waivers are acceptable and may be submitted to:

Rec Center Fee Waiver Committee  
The University of Arizona  
Department of Campus Recreation  
PO Box 210117  
Tucson, AZ 85721-0117

FAX: 520-621-9973

### **2.2.6 Waiver Process**

Campus Recreation will process requests for waivers as soon as possible.

### **2.2.7 Payment of Waived Fee**

Students who are granted a "Recreation Center Bond Retirement Fee" waiver will have the fee refunded to their Bursar's account. This refund will be available to the student at the discretion of the Bursar's office.